

## Lay Advisory Board Meeting Minutes

February 12, 2019

Began Meeting 5:08 pm

Adjourned Meeting 6:19 pm

### In Attendance

Tom McGuire

Felicia Niven

Eric Reich

Anita McMahon

Mike Klein

Jamie Mulholland

5:10 pm – Call to order/Opening prayer/Minutes approved

5:15 pm – Suggestion box – no suggestions

5:15 pm – Principal's Report

- a. **Summit Debrief** – There were overall themes from the Summit charts. The Board discussed that while the Summit featured representatives from clergy, faculty/staff, lay leadership and parents, it did not represent the full school community. Therefore, we will be sending a follow-up survey addressing the themes from the Summit participants to determine if there is consensus on the areas we will address going forward.
- b. **State School Security Funding** – We have secured state funding to repair the concrete slabs in front of the school. Currently, the slabs are blocked by cones for pedestrian safety. We also have state funding to replace the remainder of the classroom doors with keypads, which is recommended for enhanced security.
- c. **ESSA** – Through the Every Student Succeeds Act (ESSA), we were able to secure 23 chrome books from one of our sending districts, Woodbine School District. These books will be helpful in facilitating the new Freckle language arts program.
- d. **School Finance Council** – We have established a School Finance Council with 5 members. These include Dan McCann, Eric Reich, Dave Dempsey, Ed McFadden and Bill McMahon. Principal McGuire and Jeff LaFrance will serve ex officio.

### New Business

- a. **Parishes** – In order to increase our outreach to our four Parishes, we are in the process of identifying families who could be our liaison with each Parish. Those families will help ensure that Bishop McHugh School is featured weekly in the Parish Bulletin, and in Parish communications.
- b. **Board Member/Annual Donation** – Some boards require members to make annual donations. This model was discussed as a possibility for the Lay Advisory Board. Members felt that it would deter participation.
- c. **Misc./From the Floor** – The board mentioned potential opportunities for fundraising, such as hosting a college education workshop or basic finance course, and charging admission. The school also could rent out space to groups that need a location to meet.

6:19 pm – Next meeting: Tues., March 12, 2019

6:19 pm – Closing prayer and adjournment