

## Lay Advisory Board Meeting

August 31, 2017

Began Meeting 6:34 pm

Adjourned Meeting 8:20 pm

### In Attendance

Tom McGuire	Felicia Niven	Eric Reich	Dani Fox	Martin Radzieta
Mike Klein	Anita McMahon	Pete Balestriere		Kate Kelmick

6:34 pm – Call to order/Opening prayer/Minutes approved

6:40 pm – Suggestion box – no suggestions

6:40 pm – Principal's Report

- a. Catholic school environment statement – reviewed and open for revision
- b. Behavior guidelines/handbook
  - a. New tardiness policy – revision to middle school policy – approved and adopted
  - b. New locker policy & contract under review
    - i. 40 lockers, 7&8 graders
    - ii. Add loss of privilege statement
    - iii. Prohibit storage of others belongings
- c. Enrollment update
  - a. 49 new students, 14 K-8 and 35 pre-K
  - b. 197 enrolled to date
  - c. 12 existing students not re-registered
  - d. Goal to encourage Pre-K parents to be involved in school functions
- d. Communications report
  - a. Gazette to cover first day of school
  - b. Continue media outreach
- e. Facilities update
  - a. New gutters on school
  - b. Parking lights need repaired before Family Fun Night
  - c. Losing Big Brothers/Big Sisters bin

7:20 pm – New business

- a. Back to school night Sept. 19<sup>th</sup> with introduction of Lay Advisory Board
- b. Joint Summit meeting for all committees, PATH, LAB, Board of Pastors, Athletic Assoc., Middle States, Safety team, Grant team, etc.
  - a. Meeting set for Jan 10, 2018 meeting. Administration to formulate agenda and a report by the boards.
  - b. Open forum
  - c. Need a committee
- c. Schedule 2 open Lay Advisory Board meetings to school community.

7:45 pm – Incentive program for attendance at Mass

- a. Parents need to be encouraged in conjunction with Parish
- b. Nut card rewards
- c. Breakfast after mass
- d. Student mass, participation in mass/coordinate with religious education to encourage participation
- e. Positive reception on combined fundraiser of PATH and Church

8:07 pm – Summary by Principal

- a. Summit meeting date set for Jan 10, 2018 at 6:00 pm
- b. Communicate summit by a save the date to the boards

8:14 pm – Determination of meetings

- a. Sept 28, 2017 6 pm
- b. Oct 25, 2017 6 pm
- c. Nov 29, 2017 6 pm

8:20 pm – Closing prayer and adjournment