



In attendance:

Board Members

Tom McGuire, Principal
Kevin Mitchell, President
Anita McMahon, Vice President
Steve Hartsough
Mike Klein
Kevin Morris
Jamie Mulholland
Eric Reich

Staff

Felicia Niven, Director of Communications
Bill Clare, Business Manager

Pastors

Rev. Tom Barcellona, Our Lady of the Angels
Msgr. Pete Joyce, St. Maximilian Kolbe

A. Call to order/Opening Prayer

The meeting was called to order at 5:06. Fr. Barcellona led all in an opening prayer.

B. Approval of Minutes

i. Regular meeting, November 4, 2020

A motion was made to approve these minutes by Jamie Mulholland, seconded by Anita McMahon. All in favor. Minutes approved.

C. Administration and committee reports

i. Principal's report

- Advent: 8th graders are learning more of the story of the Jesse Tree, and there may be a penance service for students this month, pending our ability to be in compliance with CDC guidelines.
- Academic programs, curriculum and instruction: Some children have switched to remote learning/quarantine as a precaution, but overall things are going very well.

- Team Mercy: Team Mercy is up and running and completed a Holy Redeemer donation drive this month. More initiatives will be announced as part of the advent season.
- Virtual club: Art and yoga are currently running, and the response has been good.
- Virtual Athletics: There will be an effort to establish a virtual athletic program in the absence of winter sports. A “Skills and Drills” virtual camp will be unveiled soon, open to grades 5-8. T-shirts will be provided to give it a team feeling. This will run January through March with an outdoor clinic in April or May if the pandemic allows.
- Health and Safety:
 - This past weekend, Cape May County moved from yellow (moderate) to orange (high) risk status. Being high risk means that we must continue to be diligent. If a child or staff member shows any symptom (cough, chills, headache), they must be sent home. This is a necessary step towards risk mitigation. While the state notified schools of the option to move to virtual learning, with 170 students, we are well within safety guidelines to continue in-person instruction.
 - *Mike queried whether we are following other county guidelines, such as a student being sent home if their sibling is symptomatic; Tom confirmed that we are.*
 - *Eric asked if the school will be following the new CDC reduced self-quarantine guidelines (instead of 14 days, it is now 7 if tested, 10 if not). Tom advised that we will look to the diocese superintendent for guidance on this.*
 - Air purifiers have been ordered and each classroom will be equipped with one.
- Facilities:
 - The Knights of Columbus of Sea Isle City donated \$7500 to cover the cost of the circulation pump replacement.
 - Bids are currently being assembled for the water heater/broiler repair

ii. Finance report

Bill shared the school's Statement of Financial Position, noting that cash flow is excellent, and we are working to keep a reserve in the bank of two payrolls plus pending diocesan payments. He is also working to stay on top of the most important payments necessary for operation such as utilities, internet, and cleaning. Tuition is currently only at a 13k delinquency, which is lower than in the past, and being addressed.

Some highlights include a significant amount of reregistration fees for next year, and the recent virtual Fun Run. Additionally, other revenue includes SCRIP kicking in, the Knights of Columbus donation, and diocese assistance.

Finally, when appropriate, Bill will work to see if additional funds can be obtained from the PPP program.

iii. Registration report

Tom reported that a few students have joined since the last report, putting us at a total of 165. Our budget goal was 161: 30 Pre-K and 131 K-8, meaning we have significantly exceeded the K-8 budget plan.

The recent incentive-based reregistration effort was remarkably successful. While this time period in the past has seen registrations in the 20's, we are now at 86 people. This will help us tremendously come budget time.

iv. PATH report

Felicia reported on behalf of Tammy Brown:

- 50/50 tickets have been sent to all families. To date, we have \$1215 in proceeds. 26 volunteers sold tickets on the Thanksgiving weekend event at the Shops at Woodland Village, which resulted in \$575 in 50/50 tickets and \$30 in discount card sales. Future sites for special sales will be announced soon.
- Discount cards are ready for sale @ \$10 each, and 100% of the proceeds go to the school.

- \$7600 in SCRIP orders have been placed so far, resulting in an estimated \$350 back to the school
- Virtual art club. The first session was so successful, another one will start soon. The school receives 50% of the tuition.
- Virtual yoga: This will run for 2 more weeks.
- Giving Tuesday: \$250 was forecast; \$2425 was raised
- Tammy will continue to work on relationships with potential donors
- Home Depot just provided an in-kind donation

Rather than the prior structure of officers and a board, Tammy will work to recruit volunteers on an event-by-event basis, as people seem to be more willing to commit to an effort than a commitment term.

v. Committee reports

1. Communications

Felicia reported that:

- A new school family Zoom call was held, with some 30 people participating. Several ideas were discussed. This proved to be a good avenue to connect families, and more such connections will be fostered going forward.
- The alumni of the month program has been well received, and the families of these students are very appreciative.
- We are initiating a program where we give printed bibs or onesies as a gift from the school to area baptisms.
- The Diocese of Camden is launching a new schools website. We will have our own page on that site, which will hopefully lead to click-throughs and leads.
- A safe audit is currently underway for background/safety checks for volunteers and staff.

vi. Suggestion box

[None]

D. Old Business

i. Parish Liaisons

Anita discussed the concept of parish liaisons, basically a point person between school and the parishes, which would foster communication and encourage support and volunteerism. they would have an opportunity to volunteer and bring in other volunteers. Rather than circulate these positions in the bulletin as a general invitation, Father Pete encouraged the pastors to consider a personal recommendation/selection for this role for each parish. The Knights of Columbus, when in-person meetings return, may also be a great source for identifying such a person in each parish.

E. New Business

[none]

F. Determination of Next Meeting

- Wednesday, January 6, 2021
- Wednesday, February 3, 2021
- Wednesday, March 3, 2021
- Wednesday, April 7, 2021
- Wednesday, May 5, 2021
- Wednesday, June 2, 2021

G. Adjournment

A motion was made to adjourn by Jamie Mulholland seconded by Mike Klein. All in favor. The meeting adjourned at 6:03.

Respectfully submitted

Jamie Mulholland, Secretary