

Lay Advisory Board Meeting Minutes

May 15, 2018

Began Meeting 5:10 pm

Adjourned Meeting 6:20 pm

In Attendance

Tom McGuire

Felicia Niven

Eric Reich

Martin Radzieta

Mike Klein

Anita McMahon

Dani Fox

5:10 pm – Call to order/Opening prayer/Minutes approved

5:15 pm – Suggestion box – no suggestions

5:15 pm – Principal's Report

- a. **Middle States Reflection** – Now that the Middle States Re-accreditation Visit is complete, the focus going forward will be to start work with our Middle States Implementation Teams. These teams include faculty and staff, who will work on the Middle States Action Plans in our target areas: (1) Mathematics (2) STREAM and Academics (3) Social and Emotional Learning and (4) Technology.
- b. **PayPal Update** – PayPal is now available for payments to Bishop McHugh School. It is currently set up on the website for donations and for PATH events, including Laps for Learning and the Golf Outing. The Board asked if PayPal might be used in the future for tuition. Since tuition is managed through FACTS, and because PayPal takes a percentage, that would have to be investigated further.
- c. **School Musical** – Bishop McHugh School has a theater curriculum for grades K-8, which is a distinguishing factor in recruitment. Most elementary schools do not offer this program. The Board asked if perhaps we might consider producing a Board packet with talking points, so that they might “talk up” this program and others when interacting in the community.
- d. **Golf Outing** – The golf portion of the Golf Outing has been canceled, due to anticipated inclement weather. The Par-Tee will still be held. Bishop McHugh School will be providing vouchers to golfers who signed up, which will allow us to reduce expenses for the Outing since we did not reach the recommended minimum number of players.
- e. **Father John O’Leary’s 40th Anniversary of Ordination to the Priesthood** – The celebration is scheduled to take place on the grounds of Bishop McHugh School, and inside the school on May 20. Parking lot volunteers are still needed to help direct traffic.
- f. **Faith, Fun & Family Night** – This event is scheduled following the 40th Anniversary Celebration. Attendees will be directed to another part of the parking lot.
- g. **May Procession** – Lay Advisory Board members are welcome to join us at the May Procession and Mass, scheduled for May 25. Line-up is at 9:30 am.

5:50 pm - Color Run

- This is a 5K Run/Walk scheduled for the morning of Oct. 13. The walk may be a shorter distance.

- Consider a family rate to make it affordable. Suggestion: \$50

6 pm - New Business

- a. Summer Camp Update – We have 16 campers registered to date. There will be 2 staff members and possibly a third if needed.
- b. YouTube Channel – We have created a YouTube Channel for Bishop McHugh School. The Laps for Learning video is currently on the channel, which is accessible from our website. Additional videos to showcase the school will be added. Comments for videos have been disabled.
- c. Bishop McHugh School Hospitality Sunday at St. Maximilian Kolbe (Resurrection Church) – We are hosting a Hospitality Sunday on June 10, and will be recruiting for Bishop McHugh School as well as increasing our visibility to our Parish “family.”
- d. From the Floor – We are discontinuing the Upper Twp. van service for next year, due to insufficient interest from families. Parents have been informed. We will revisit this decision on an annual basis. The Board noted that transportation could be a draw for potential students. They suggested we might consider contacting Holy Spirit to see if we could use their van, which is used for Cape Regional.

6:15 pm – Next meeting

The next meeting at the school will be Thurs., June 21 from 5 p.m. to 6 p.m. Please note the new time.

6:20 pm – Closing prayer and adjournment