

**Lay Advisory Board Meeting**  
**October 13, 2016**  
**Began Meeting at 6:00 pm**  
**Adjourned at 7:45 pm**

**IN ATTENDANCE**

Tom McGuire  
Felicia Niven  
Danielle Fox

Kate Klemick  
Michael Klein  
Martin Radzieta

Julie Grimes  
Jeanette Powers  
Eric Reich

**6:00 pm** - Call to order

**6:05 pm** - Opening Prayer

**6:05 pm** - Old Business

**Suggestion Box:** need to find the key.

- a. Parents want to be notified when their child is receiving a Fruit of the Spirit Award.
- b. Bring to PATH's attention about moving the school auction items from the golf outing up so we don't miss out on a year of money (if we wait until the rescheduled golf outing on May 19, 2017.)

**6:15 pm** - Principal's Report & Communications Report (Tom & Felicia)

- a. working on better communication with the Parishes
- b. Tom and Felicia had a great meeting with Fr. Pete and agreed to have a very strong relationship going forward. He agreed to have something about us in the bulletin every week.
- c. New Pastor of St. Brendan the Navigator is Father Mark Cavagnaro, wants to be very active with the staff of Bishop McHugh.
- d. Middle States - Self Study Effectiveness
- e. Science Fair this year will be a STREAM Fair

**6:25 pm** - School Safety Team has been started. We will receive security funding from the State to use as the Team sees fit.

- a. They would like to purchase a gate for the school driveway with intention of securing the property during overnight hours.

- b. Gate would be closed by the cleaners when they leave the school around 8 pm and would reopen when Andrew arrives at 6:45 am
- c. Some board members were for gate, some not so sure, afraid it will offend the community. Other suggestions were speed bumps, more signage, and dog zone for the dog walkers. Tom will bring all concerns to next Safety Team Meeting.

**6:50 pm - New Business**

**Vision 2020**

- a. Start with Pillars.
- b. Put on the website.

**Tier 1. Most Pressing Issues**

- a. Programmatic Excellence
  - extracurricular
  - 8th to HS matriculation
  - more data driven feedback and instruction
  - working to improve middle school
  - more after school programs and clubs
  - school newspaper
  - communication among teachers about homework.

**7:30 pm – Our Homework**

- 1. look at what would you deem less important**
- 2. how to turn Vision 2020 into action steps**

**New Business**

Felicia to add to Weekly Wrap that if anyone would like to attend an advisory board meeting to call the school to be assigned a meeting.

**Next Meeting: Tuesday, November 15, 2016, 6:00 pm**